

Faculty/Staff Tuition Waiver Form

Submit this form to the CU Boulder Bursar's Office Student Billing Department if you intend to take courses on the Boulder campus during the upcoming term.

A separate form must be presented for each term. Only courses listed on this form are eligible for a waiver of tuition. This form must be signed by your supervisor.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date			Employee ID						Student ID Number										
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Last Name										M.I.	First Name								

Job Title: _____ Employment Classification: Faculty Staff

E-mail address: _____ Campus Phone Number: _____

Department: _____ Dept. Address/Campus Box: _____

<input type="text"/>	<input type="text"/>	<input type="text"/>
Intended job relevant course	Credit Hours	Course #
<input type="text"/>	<input type="text"/>	<input type="text"/>
Second or alternate intended job relevant course	Credit Hours	Course #
<input type="text"/>	<input type="text"/>	<input type="text"/>
Third or alternate intended job relevant course	Credit Hours	Course #

Indicate Percentage of Appointment:

- | | | |
|---|---|---|
| <input type="radio"/> 1-12% Qualifies for a waiver of 1 credit hour | <input type="radio"/> 38-49% Qualifies for a waiver of 4 credit hours | <input type="radio"/> 74-85% Qualifies for a waiver of 7 credit hours |
| <input type="radio"/> 13-24% Qualifies for a waiver of 2 credit hours | <input type="radio"/> 50-61% Qualifies for a waiver of 5 credit hours | <input type="radio"/> 86-99% Qualifies for a waiver of 8 credit hours |
| <input type="radio"/> 25-37% Qualifies for a waiver of 3 credit hours | <input type="radio"/> 62-73% Qualifies for a waiver of 6 credit hours | <input type="radio"/> 100% Qualifies for a waiver of 9 credit hours |

Campus of employment:

- UCB UCD
 UCCS AMC

Term:

- Fall Summer Session A,C, or D
 Spring Summer Session B
 Summer Session M Summer Session E,F,I, or undecided

Use this table to determine if you should submit an application:	Degree Status	Application
Current Continuing student You have enrolled at CU Boulder as an undergraduate or non-degree student and have had no more than three semesters of inactivity since your last enrollment. You are a currently enrolled graduate student OR you are participating in the Time Off Program.	non-degree and degree, grad or undergrad	do not submit an application with this waiver
Previously enrolled student You have enrolled at CU Boulder in the past but have had more than three semesters of inactivity since your last enrollment. You are a graduate student who has not been continuously enrolled and did not participate in the Time Off Program.	degree seeking undergrad	re-admit application
	degree seeking grad	please see department or grad school
	non-degree seeking	please submit a non-degree application with this form
New student You have never enrolled in courses at CU Boulder.	degree seeking undergrad	apply online
	degree seeking grad	apply online
	non-degree seeking	please submit a non-degree application with this form

The State of Colorado Fiscal Rule 2-8-04 allows the University of Colorado to participate in a tuition benefit program for permanent employees of the university. The university can waive tuition for up to nine (9) credit hours per benefit year for eligible employees depending on the employee's percentage of appointment and employment status. Employment will be verified by the Bursar's Office. Only courses which are job related and/or career enhancing qualify for a waiver of tuition. Employees are responsible for paying all other required fees. Faculty/staff must wait to register until the first day of classes during summer terms and the first day of open enrollment during fall and spring terms (refer to the Registrar's academic calendar) to qualify for a tuition waiver. If registration for a course occurs early, tuition will not be waived.

Employee's signature: _____ Date: _____

Supervisor's approval: To qualify for a tuition waiver benefit the course(s) listed on this form must be job related or career enhancing per the University of Colorado Educational Assistance Program Administrative Policy Statement. Your signature certifies compliance with this requirement.

Supervisor's signature: _____ Date: _____
Supervisor's printed name: _____